

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**November 17, 2025**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 17th of November 2025 at 3:30 p.m. at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, Colorado, 80123. The meeting was open to the public. Bill Geddes presided.

**ATTENDANCE:**

Directors in attendance were:

Bob Hart  
Tim Gasparrini  
Pete Doherty  
Bill Geddes

Also in attendance were:

Nicki Simonson  
Sean Murphy  
Justin Meeks, District Engineer

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for October 20, 2025 were approved upon motion by Bob Hart and second by Tim Gasparrini. The special meeting minutes for November 11, 2025 were then approved upon motion by Bob Hart and second by Pete Doherty.

2026 Meeting Schedule: The 2026 Meeting Schedule was approved upon motion by Tim Gasparrini and second by Bob Hart.

**ENGINEERING & MAINTENANCE MATTERS:**

2026 CIP: Insituform is under contract with the District for the removal and replacement of the sanitary main in the S. Lewis Street cul-de-sac. Martin/Martin is in receipt of the insurance and required bond and is awaiting a project schedule from Insituform.

Operator in Responsible Charge ("ORC"): Martin/Martin was advised by C&L Water Solutions that they will no longer be providing ORC services in 2026. An RFP has been sent out to local contractors and bids were presented and reviewed. The Board will schedule a meeting in December to select a new ORC.

Martin/Martin 2026 Engineering Contract: Tim Gasparrini made a motion to approve the Martin/Martin Engineering Contract for 2026 which was approved upon second by Pete Doherty with the understanding that Martin/Martin rates do change on April 1<sup>st</sup> of each year and therefore a rate schedule will be provided separately from the contract for approval each year in April.

DES Pipeline 2026 Contract: The DES Pipeline 2026 Contract was approved upon motion by Tim Gasparrini and second by Bob Hart.

**BUDGET MATTERS:**

The budget hearing was opened upon motion by Tim Gasparrini and second by Bob Hart, the notice for which was published in the local newspaper as required by law. No public comments were received on the proposed budget.

Nicki Simonson gave an overview of the 2025 District budget and answered any questions.

2026 Budget: The 2026 Budget was then approved with the changes discussed upon motion by Tim Gasparrini and second by Pete Doherty.

Resolution No. 6: Resolution No. 6 to Adopt the Budget was approved with amended changes upon motion by Tim Gasparrini and second by Bob Hart.

Resolution No. 7: Resolution No. 7 to Appropriate Sums of Money was approved with amended changes upon motion by Tim Gasparrini and second by Bob Hart.

Budget Message: The 2026 Budget Message was approved upon motion by Bob Hart and second by Pete Doherty.

Bill Geddes then closed the budget and rate hearing.

**FINANCIAL MATTERS:**

Check Register: Nicki Simonson presented the District's check register for November 1, 2025 through November 17, 2025. The check register was approved upon motion by Tim Gasparrini and second by Pete Doherty.

Financial Statements: The October 31, 2025 financial statements were then approved upon motion by Bob Hart and second by Pete Doherty.

Investment Report: Nothing new to report on investments.

Audit Engagement Letter for Year 2025: The 2025 Audit Engagement Letter was approved upon motion by Bob Hart and second by Pete Doherty.

**OTHER BUSINESS:**

Simonson and Associates 2026 Contract: Bob Hart moved to approve the Simonson and Associates contract for management services in 2026. Tim Gasparrini seconded the motion, and it was approved.

Adjournment: There being no other business, Bill Geddes, adjourned the meeting at 4:40 p.m.

Respectfully submitted,

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Robert Hart, Secretary